Pembina Minor Hockey Association
Meeting – Minutes

Date: October 13, 2026
Time: 6:00pm
Location: Rec Plex Meeting Room

1. Call to Order

The meeting was called to order at 603pm by Ben

2. Attendance and Regrets

Present: Ben(President), Shauna(Treasurer), Justine(Secretary), Ryan(Development), Jacey(Equipment), Chelsey(Registrar), Kyla (Ice Scheduler), Sarah(League Rep), Matthew(Vice President & Game Conduct,Kelsey(Fundraising)
Regrets:

3. Adoption of Agenda

Motion: Moved by Shauna , seconded by Jacey , that the agenda be adopted as presented. Motion Carried.

4. Approval of Previous Meeting Minutes

Motion: Moved by Kyla , seconded by Shauna , to approve the minutes of the meeting held on Sept 9, 2026. Motion Carried**.**

5. Reports

5.1 President's Report:
No report

5.2 Vice President's Report:

No report

5.3 Secretary's Report:

Jacey will show Justine how to use google word to share documents.

5.4 Registrar's Report:

i) Updated coaches and on ice helpers

Rosters-LTP- 7

U7-13

U9- 13

U11-11, 1 more possible

U13- 13, 1 incoming

U18- 17, 1 more possible

ii) Due to numbers of U7 and U9 we will need two certified coaches based on coach certification table

iii) Deadline for coaches and Team officials to complete credentials is October 31. November 15 all coaching clinics close for the season. Any coach deficient in credentials puts the team at risk of not playing.

iv) All overage players approved by Hockey Alberta to move from U11 to U9, as well as underage player from U11 to U13.

v) Coach manuals, manager manuals handed out. Team Safety Manuals and first aid kits need to be handed out still.

5.5 Treasurer Report

i) Credit Union account closed. ATB account opened.

ii) Income Report

iii) Each team allotted $1400 for tournaments.

5.6 Hockey Development Report:

i) Body checking and team skill development sessions have started:

U9 had 2- no more scheduled

U11 and U13- 1 each

U18- 1 body contact, 3 skill sessions and 1 goalie development

ii) No complaints from coaches about current tiering levels

iii) Learn to Play coach requested some drills and extra resources, Ryan working on it.

iv) Do we want to send emails about PD skates- putting on facebook page

v) Affiliate rules- Can we get affiliates for U18 from somewhere?

vi) How many games do U7 and U9 play? 2-3 games a month.

5.7 Game and Conduct Report:
No report

5.8 Equipment Director's Report:
i) Jerseys arrived. Awaiting Timbit socks, will use orange socks for pictures.
ii) Ordering clipboards for managers to store their files.

5.10 Referee-in-Chief Report:

i) Kyla gave the schedule to Dale for the weekend.

5.10 Fundraising Director Report:

i) Review of bottle drive fundraiser- $2157.03

ii) Fundraising committee member positions all filled.

iii) Do we want to do any other fundraisers? No

iv) When are we doing raffle tickets? Give out in November, draw around Christmas. Still $150 for tickets.

5.11 League Representative Report:

i) Update from NEAHL zoom meeting.

- No tournaments during tiering.
- Playoffs-U11- Mar 12-21
- Playoffs-U13-U18 Feb 13- Mar 14.
- U11- If we want to host we need to apply asap.
- If you yell at the ref it's an automatic 1 game suspension for the coach or parent.
- Managers need to be clear about specific arenas being played on ramp
- No affiliates can play in tiering.

5.12 Ice Scheduler Report

i) Ice filling quickly, any teams interested in hosting a tournament should act fast.

6. Old Business

6.1 Topic: None

7. New Business

7.1 Meeting Motions:

i) Motion to order 1500 tickets. Motion by Shauna, seconded by Kelsey. Motion moved.

ii) Motion to order 6 clipboards for managers. Motion by Jacey, seconded by Kyla. Motion carried.

8. Group Messaging/Motions:

i) Motion to approve late fee waived($100) for new U18 goalie as we need a goalie. Motion by Chelsey. Seconded by Sarah. Motion carried.

ii) Motion to approve payment plan of $1000 now, and remainder of $525 in one month for U13 player. Motion by Chelsey. Seconded by Shauna. Motion carried.

iii) Motion to approve payment plan of $300 now and post dated cheque on Sept 30, 2026 for remainder of fees for a U13 player. Motion by Chelsey. Seconded by Kyla. Motion carried.

iv) Motion to allow all remaining players with balance owed to pay partial payment so they can start practice, and remainder before games start. Motion by Shauna. Seconded by Chelsey. Motion carried.

v) Motion to credit head coach $100 to this season for coaching in 2024-2025, and not having a team for his son the following season to receive his coach credit. Motion by Chelsey. Seconded by Justine. Motion carried.

vi) Motion to refund fees minus HCR fee of $65.41 to U9 player no longer playing. Motion by Chelsey, seconded by Jacey. Motion carried.

vii) Motion to return fees minus HCR fee to Learn to Play player who can no longer play and has not attended any practices. Motion by Chelsey, seconded by Shauna. Motion carried.

9. Next Meeting

The next meeting will be held on Nov 3, 2026 at 6pm, location TBD

10. Adjournment

The meeting was adjourned at 711pm by Ben.